

## CHEPPO LAM

### MACHINE OPERATOR TECHNICIAN

Bilingual English/Vietnamese experienced professional machine operator technician with dependable and hardworking in manufacturing. Proficient in having teams work together in a production setting. **Consistent Award-winning bonuses for 100% perfect attendance over 35 years with 100% safety and free accidents.**

#### WORK EXPERIENCE

**The Colgate Palmolive Co. Morristown, NJ 1980 -2016**

**Machine Operator Technician (1993-2016)**

- Operate Brenton, filler, base, label, and base assemble machines.
- Train over 50 new operators, stressing safety and efficient production.
- Perform size change-over on machine from one product to next running product.
- Troubleshooting, and preventive maintenance machine to have the top performance.
- Follow SOP and GMP to perform the best quality and quantity.

**Machine Sanitize Group Leader (1982-1992)**

- Responsible for sanitize all machine and production line to have the best quantity and quality of daily production.

**Line service packaging operator (1980-1982)**

- Supply material for production line and remove the finished product off production line.

#### TECHNICAL SKILLS

- Machine Operator Technician: Brenton-case packer, filler, label, and base assembler machines.
- Fork lift operator.
- Automotive service technology.
- Technical mathematics.
- Drafting.
- Computer skills: Excel, PowerPoint, Word, and Microsoft Office

#### EDUCATION / TRIANING

Certificate: Word, Excel, PowerPoint, and Microsoft Office, NJ Work Force, Randolph, NJ.

50+ Certificates OSHA Trainings-Colgate, Morristown, NJ.

Certification: Fork Lift, Logout and Tag out OSHA Training, Colgate, Morristown, NJ.

Certificate: Basic Electrical Program, IMTD, Morristown, NJ.

Certification: Automotive Service Technology, MCST, Denville, NJ.

Diploma: Mechanical Technician, Cao Thang, Saigon, Vietnam

## Jim Murnane

### Objective

***Track & Field Coach***

### Experience

Winter 2015-2017 *Delbarton School* Morristown, NJ

**Assistant Track & Field Coach – Distance/Mid-Distance**

Events Coached: 600m/800m/1000m/1600m/3200m, 4x800 and Distance Medley Relays

- Personally Coached Morris Country Champion in 1000m & 1600m
- ***Morris County Indoor Champions - 2014***
- ***Morris County Relay Champions - 2014 & 2015***

Spring-2016 *Delbarton School* Morristown, NJ

**Assistant Track & Field Coach – Distance/Mid-Distance**

Events Coached: 800m/1600m/3200m, Distance Medley, 4x800 & 4x1600

- NPA-North: Team Runner-up; 1600m Champion

Fall 2014-16 *Delbarton School* Morristown, NJ

**Assistant Cross Country Coach**

- 2016 Non-Public A – 3<sup>rd</sup> Place Team/ MOC Qualifier

Spring-2015 *Villa Walsh Academy* Morristown, NJ

**Assistant Track & Field Coach**

Events Coached: 100m & 400m Hurdles, LJ/TJ

- *Prep B Team Champions*
- ***State Champions - Non-Public B/North***
- School Records Set by Athletes coached: Long Jump, 100HH Shuttle Relay, 3x400H Relay

Spring 2010-2014 *Lenape Valley Regional H.S.* Stanhope, NJ

**Head Boys Track Coach**

Events Coached: Pole Vault, HJ/LJ/TJ, HH, IH, 400m, 800m, 1600m, 3200m, Relays

- Records Set: 11 Individual & 9 Relay
- 3 State Sectional Champions - North 1 Group II
- State Champion Runner-up
- State Meet Record Holder – 1600m (N1GII)
- 6 New Jersey Meet of Champion Qualifiers – 2012 through 2014
- Sussex County Champions – 2013: Boys PV, Girls PV, Girls 400m, Boys 3200m; 2014 Boys 800m
- NJAC Champions – 2011/12 Boys 1600m, 2012-14 Girls PV, 2013 Boys PV

Fall 2010-2013 *Lenape Valley Regional H.S.* Stanhope, NJ

**Head Cross Country Coach – Boys & Girls**

- ***2011 Star Ledger Coach of the Year***
- State Group Championship Individual & Team Qualifiers 2010- 2013
- Meet of Champion Qualifier – 2012
- Division Runner-up (Girls Team) 2011/2012

Spring 2006-2009 *Lenape Valley Regional H.S.* Stanhope, NJ  
**Assistant Track Coach – Distance Boys & Girls (800m/1600m/3200m)**

- Records Set: 6 Individual & 7 Relay
- North 1 Group II Championships: 8 Events Qualified for Group II Finals
- SCIL Championships: 1 Individual Runner-up (800m); 6 Top-Six finishes
- SCIL Relay Championships: 1 Runner-up; 4 Top-Six Finishes
- Founded Byram Intermediate School Track & Cross Country Outreach Program developing 6<sup>th</sup> thru 8<sup>th</sup> Graders (2010 Sussex County LJ Champion, 2009 Sussex County HJ Champion)

1981-Present

**Athlete (Runner/Triathlete)**

- 30+ years running & competitive racing experience. Extensive experience in developing personal training programs.
- Member USA Track & Field Association
- USATF Age Group Award winner: 5K, 5-mile, 8K, 10K, 10-mile, 15K, Half-marathon, 20K, Sprint & Olympic Triathlons.
- Member: *Morris County Striders*
- Member & former Captain: *Picatunny Pacers* – 4-time Army 10-miler Government Division Champion & 2-time Chase Corporate Challenge Champion.

1977–1981 *Morris Knolls H.S.* Denville, NJ

**Athlete**

- Senior Captain Cross Country & Track
- Outstanding Senior Athlete Award – Cross County (1980), Track (1981).
- School Record Holder 1500m & 3000m.

**Education**

MS in Mechanical Engineering – 1992 *Stevens Institute of Technology*, Hoboken, NJ  
 BS in Mechanical Engineering – 1985 *Penn State University*, University Park, PA

**Training/Certification**

- USATF Level I Certification – March 2013
- USATF Level III/Running Summit (Endurance) – Morristown, NJ - August 2013
- Pole Vault Safety Certification - 2013
- Adult CPR/AED, Child CPR and First Aid – Dec 2014
- Miribelli Track Coaching Clinic - 2007
- NJ Substitute Teaching Certificate - 2006
- "Day of Distance" – Villanova University – DEC 2005/DEC 2014

**References**

Brian Corcoran – Head Coach Track & Cross Country Pope John XXXIII HS, Sparta, NJ

Bill Schilling – Athletic Director of Morris Catholic High School,

Jim Feehan – NJ Coaches Hall of Fame/Morris Knolls HS (Retired) Girls Head Coach XC/Track

Alyson Caron, Current Athlete at Quinnipiac University & School Record Holder in 800m.  
 Lenape Valley HS Record holder in 400m and 800m. 2013 NJ Meet of Champions Qualifier.

RESUME of  
Donald F. Smith Jr.

OBJECTIVE: To obtain a position as an athletic trainer

EDUCATION;

2015- passed CNA exam

2000- present doctoral classes at Liberty/Temple biology Ed.

2000- 8404 field medicine course Navy/Marine Corps

1994-1998 completed MAT biological science Fairleigh U.

1987-1991 athletic trainer courses at Temple and East Stroudsburg

1986- completed BS in biology from Kutztown University

CERTIFICATION:

2015- CNA certification NJ

1998-certified strength and conditioning coach NSCA

1996-licensed biology teacher

1993-enlisted Navy Reserve

1992-licensed athletic trainer NJ

EXPERIENCE:

2015-2016 athletic trainer Roxbury SD/NJ Soccer/Elite AT

2013-2015- athletic trainer Essex County College, and Elite Train

2012 – NY Giants Summer Sports Camps- USA soccer

2012 – Essex County College, NJIT and Highland Park HS

2012- Elite Athletic Trainers Service

2002-2011 athletic trainer Millburn Schools

1993-2002- Medical corpsman duties in USN-Marines

1999-2000 athletic trainer/substitute at Carlstadt and Chatham

1998-1999 athletic trainer Essex Catholic High School

1998-1997 athletic trainer at Fairlawn High School

1997-1996 athletic trainer at Union Hill High School

AWARDS: Armed Forces Reserve Medal

13 straight years perfect attendance at work

# MOUNTAIN LAKES EDUCATION ASSOCIATION

Terri Hammer, President  
Beth Mania, Secretary

Gigi Lax, Vice President  
Amal Hussein, Treasurer

## MEMORANDUM OF AGREEMENT

**February 1, 2017**

This document serves as a Memorandum of Agreement between the Mountain Lakes Education Association (MLEA) and the Mountain Lakes Board of Education (The Board).

It is agreed by both parties that the following stipends be added to the Mountain Lakes School District's pay schedule known as Article X Salaries, Section 12, as EVENING EVENTS /PRESENTATIONS. This stipend is to be pre-approved by building principal and is to include all staff that volunteer to present or be present at such events, paying a stipend of \$100.00 per person for each two hour period. If the events exceed two hours, a payment of \$50.00 per hour, per person will be paid

It is witness thereof, the MLEA and the Mt. Lakes Board of Education (The Board) have caused this Agreement to be signed by their respective Presidents.

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Terri Hammer  
MLEA President

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Elena Goldthwaite  
MLBOE President

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Anne Mucci  
Superintendent of Schools

**DANIEL G. MONTGOMERY**

**SUMMARY**

Senior finance professional with broad experience across all areas of corporate finance including having served as a Chief Financial Officer. Specific experience includes financial restructuring and strategic advisory work across broad range of industries, compliance and reporting, financings, and development and execution of business plans. A strong leader with the ability to set clear objectives and motivate staff toward superior team-oriented results.

**PROFESSIONAL EXPERIENCE**

**JoS A. BANK**

**Sales Assistant**

**April 2016-June 2016**

Assist with all in store sales and tuxedo sales and rentals. Manage daily operation of floor with the sales team. Assist with inventory tracking and management.

**MESIROW FINANCIAL, LLC**

*Managing Director*

**February 2011-April 2013**

*Consulting & Restructuring Group*

Primarily responsible for leading engagements including Sbarro LLC, AMF Bowling, Patriot Coal, Southern Air, and AMR Corporation (American Airlines) in the analysis and implementation of strategic financial alternatives. Senior adviser and team leader to the American Airlines Unsecured Creditors Committee (UCC) with the objective to maximize value of the UCC's claim. Worked closely with company executives, UCC, and other financial stakeholders to restructure \$30 billion in debt necessary for the development of viable business plan.

**JEFFERIES & CO., INC**

**October 2009-August 2010**

*Managing Director*

*Recapitalization and Restructuring Group*

Senior banker advising HSH Nordbank (HSH), the largest creditor, on risk exposure to Danaos, a large global shipping company. Led team that advised HSH in restructuring analysis and negotiations with Danaos and the bank syndicate. The restructuring of \$3.5 billion of debt allowed Danaos to restructure outside of a court proceeding.

**SBARRO, INC.**

**January - June 2009**

*Vice President & Chief Financial Officer*

In addition to CFO responsibilities focused on new capital raise of \$25 million and bank amendment to pay down bank facilities and provide covenant flexibility. Completed 10-K, audit and SOX compliance. Identification, execution/implementation of cost savings plan which included headcount reduction, contract negotiations, and operational savings.

**OLIVER WYMAN GROUP (OWG)/**

**MERCER MANAGEMENT CONSULTING, New York, NY**

**2006 – 2008**

*Partner/Director*

*Aviation, Aerospace and Defense (AAD) Group and Corporate Finance Group*

In the AAD sector, senior adviser to Boeing, Continental and Aloha Airlines in the development/execution of financial solutions. In my Corporate Finance role, leader of team that analyzed companies for potential investment opportunities.

**KROLL ZOLFO COOPER FINANCIAL CONSULTING, New York, NY**

**2003 – 2006**

## Jennifer R. Parker

### EXPERIENCE

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#### ***JP Legal Consulting London, UK (until May 2013) and Washington, D.C. (until present)***

##### Legal Consultant (May 2012-Present)

- Board member of the fund of funds group, includes two umbrella funds and an investment management company (until November 2013)
- Advised clients and assisted with the launch of funds including, drafted and negotiated all agreements related thereto, including offering memorandum, IMAs, seed agreements, service level agreements and side letter agreements (until May 2013)
- Legal Counsel to family real estate company – HEBDC, LLC (until present)
  - Advise on and negotiate terms related to tenant rights issues
  - Assist and negotiate terms of bank loans to finance acquisition and development costs
  - Attend and represent company at zoning variance hearings
  - Represent company at administrative law proceedings
  - Attend to day to day legal and property management issues

#### ***Matrix Group London, UK***

##### Legal – Head of Asset Management (March 2011-March 2012)

- Board member of the fund of funds group, includes two umbrella funds and an investment management company
- Drafted and negotiated all agreements related to the asset management division, including offering memorandum, IMAs, seed agreements, prime broker agreements, distribution agreements, service level agreements and side letter agreements
- Advised on US related issues
- Assisted with the sale of an ABL fund (within the fund of funds group), including the negotiation of terms between the buyer and the leverage bank holder
- Member of risk committee and pricing committee

#### ***Freshfields, Bruckhaus and Deringer London, U.K.***

##### Associate – Asset Management Practice Group (June 2008-November 2010)

- Established, restructured and advised private equity and investment funds advisers and managers
- Advised investors on terms of investment, investment structures and risks
- Advised on the acquisition by a private equity group of a multinational trading group and the structuring of related management incentive plans through a Cayman fund structure
- Advised, drafted and negotiated agreements for clients, including but not limited to, PPMs, OCs and prospectuses for registered and unregistered funds in the Americas and EMEA
- Drafted termsheets, marketing material, disclosures and disclaimers for registered and unregistered funds.
- Assisted in the organization of hedge funds in several jurisdictions (e.g. U.S. and Cayman Islands), including preparation of operating agreements and private placement memoranda for both U.S. and non-U.S. investors
- Oversaw and conducted due diligence on fund and asset acquisitions
- Drafted memos and advised clients on US securities laws
- Advised on insolvency of funds and unwind of positions
- Negotiated and drafted terms of loan agreements

#### ***Fried, Frank, Harris, Shriver and Jacobson (London) LLP U.K.***

##### Associate – Asset Management Practice Group (June 2004-May 2008)

##### Hedge Fund Experience

- Senior attorney responsible for servicing Goldman Sachs' London hedge fund group
- Oversaw legal review of subscription agreements for over 80 funds and supervise team of attorneys and paralegals in New York and London
- Assisted in the organization of hedge funds in several jurisdictions (e.g. U.S., Cayman Islands and Ireland), including preparation of operating agreements and private placement memoranda for both U.S. and non-U.S. investors

- Drafted investor subscription agreements for hedge funds, private equity funds, exchange funds and employee securities companies
- Negotiated and drafted agreements for institutional investors, including side letter agreements and third-party distribution agreements
- Researched and drafted legal memoranda and client memos on topics such as compliance with hedge fund adviser registration under the Investment Advisers Act of 1940

International Securities and Corporate Law Experience

- Conducted Due diligence review of multi-jurisdictional investors' (e.g. UK, EU, Middle East and Asia) corporate documents in order to form a legal opinion regarding investment capabilities
- Worked closely with attorneys in the tax, benefits and compensation, and trusts and estates practices, as well as the financings and capital markets practices
- Advised clients on U.S., U.K. and E.U. securities laws and regulations, including 33 Act, 34 Act, 40 Acts, UCITS I and UCITS III, Prospectus Directive and MiFID

***Seward & Kissel LLP Washington, D.C.***

Associate – Securities and Investment Management Practice Group (June 2001-May 2004)

Investment Management/Securities Law Experience

- Drafted and updated prospectuses, SAIs, registration statements and various other documents for open and closed-end funds
- Managed all aspects of Securities and Exchange Commission filings pursuant to the Investment Company Act of 1940 and the Securities Act of 1933
- Drafted private offering memoranda hedge funds in several jurisdictions (e.g. U.S., Cayman Islands, British Virgin Islands, Jersey, Bermuda and the Bahamas)
- Advised foreign and domestic clients, such as registered open and closed-end IMs, IAs and hedge funds, on legal issues concerning: debt/equities, derivatives (credit default swaps, CLNs and interest rate/currency swaps), market-timing, late trading and anti-money laundering/know your customer rules
- Advised clients on public and private offerings, including Reg D, Reg S and Rule 144A offerings
- Obtained waivers, exemptions and no-action responses for clients from SEC and SROs
- Registered new BDs, IAs and IMs with the NASD, SEC and state securities agencies
- Conducted legal research concerning the Investment Company Act, the Securities Act, the Securities Exchange Act, the Investment Advisers Act, NASD and NYSE Rules and securities and financial laws of various foreign jurisdictions

Corporate/Finance Law Experience

- Drafted corporate control documents, proxies, agreements, board materials and offering memoranda
- Drafted and updated supervisory and compliance manuals
- Drafted memoranda advising clients on restrictions on transactions under the Federal banking laws
- Prepared financial reports on Form 10-K and Form 10-Q

***National Association of Securities Dealers Washington, D.C.***

Enforcement Intern (September 2000-April 2001)

***United States Attorney's Office Washington, D.C.***

Law Clerk, Transnational Major Crimes (June 1999-August 1999)

***Montgomery County State's Attorney's Office Rockville, MD***

Law Clerk (May 1999-August 1999)

***Dillard's Department Store Charlotte, NC***

Sales Audit Manager (January 1996-August 1997)

- Supervised sales audit for a \$35million retailer

Area Sales Manager (May 1994 - December 1995)

- Supervised 15-20 employees, hired, scheduled, trained and oversaw all sales performance

***The Limited, Inc.***

***Cincinnati, OH and Charlotte, NC***

Sales Manager (May 1992 – May 1994)

- Supervised 20-25 employees, hired, scheduled, trained and oversaw all sales performance



## EDUCATION

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***Georgetown University Law Center Washington, D.C. Graduated May 2001***

Masters of Law (L.L.M.) With Distinction: Class Rank Top 20% est.; GPA 3.46

- Graduated *With Distinction* (High Honors)
- Specialized in Corporate, Securities and Tax Law; Thesis on Electronic Trading Platforms

***Widener University School of Law Wilmington, DE Graduated May 2000***

Doctor of Jurisprudence (J.D.) Cum Laude: Class Rank Top 10%; GPA 3.34

- Graduated *Cum Laude*
- Certificate of Achievement (Highest Grade Award); Legal Research and Writing Teaching Fellow; Academic Support Fellow

***Western Kentucky University Bowling Green, KY Graduated May 1992***

Bachelor of Arts (B.A.):

- Major: Public Relations; Minor: Marketing

## PUBLICATIONS

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- The Practitioner's Guide to the Sarbanes-Oxley Act: *Hedge Fund Regulation*, by Jessica Forbes, David M. Morris, Laraine S. Rothenberg, Richard A. Steinwurtzel, Christopher M. Slater, Noah A. Berlin, Amy Blackman, Charles F. Dender, Brad Lucas, and Jennifer Parker, Volume 3
- Wall Street Lawyer, *SEC Update: Non-Purpose Stock Borrow Transactions, Order Handling Rule Proposals, and Marking Order Tickets*, by Mark J. Dorsey, Christopher M. Salter and Jennifer Parker, March 2005, Volume 8, Number 10
- Michigan State University Journal of Medicine and the Law, *Physician Assisted Suicide: Is there a right to die?* Spring 2000, Volume 4, Issue 2

## BAR ADMISSIONS

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- The State of Maryland (2000)
- The District of Columbia (2001)

## CITIZENSHIP

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- United States
- United Kingdom

**MOUNTAIN LAKES PUBLIC SCHOOLS**  
2017-2018 School Calendar

M40

**2017**

**TEACHERS - STUDENTS**

AUGUST	30	Wednesday	Staff Professional Development		
	31	Thursday	Staff Orientation	2	0
SEPTEMBER	<b>4</b>	<b>Monday</b>	<b>Labor Day</b>		
	5	Tuesday	First Day for Students		
	<b>22</b>	<b>Friday</b>	<b>Rosh Hashanah</b>	18	18
OCTOBER				22	22
NOVEMBER	<b>9,10</b>	<b>Thurs-Fri</b>	<b>Teachers Convention</b>		
	22	Wednesday	Early Dismissal		
	<b>23, 24</b>	<b>Thurs-Fri</b>	<b>Thanksgiving</b>	18	18
DECEMBER	22	Friday	Early Dismissal		
	<b>25-29</b>	<b>Mon-Fri</b>	<b>Winter Recess</b>	16	16
<b><u>2018</u></b>					
JANUARY	<b>1</b>	<b>Monday</b>	<b>School Closed</b>		
	2	Tuesday	Schools Reopen	22	22
FEBRUARY	16	Friday	Early Dismissal – Staff Professional Development		
	<b>19</b>	<b>Monday</b>	<b>Presidents Day</b>		
	<b>20</b>	<b>Tuesday</b>	<b>Winter Break</b>	18	18
MARCH	16	Friday	Early Dismissal – Staff Professional Development		
	<b>30</b>	<b>Friday</b>	<b>Good Friday</b>	21	21
APRIL	<b>2-6</b>	<b>Mon-Friday</b>	<b>Spring Recess</b>	16	16
MAY	<b>28</b>	<b>Monday</b>	<b>Memorial Day</b>	22	22
JUNE	13	Wednesday	Wildwood Graduation		
	14	Thursday	Briarcliff Graduation		
	15	Friday	High School Graduation		
			Last Day of School	11	11
				186	184

*Unused Emergency Days will be applied to Tuesday, May 29<sup>th</sup>, Friday, May 25<sup>th</sup>, Thursday, May 24<sup>th</sup>.  
Additional Emergency Days will be made up by holding school on Friday April, 6<sup>th</sup>, Thursday, April 5<sup>th</sup>, Wednesday, 4<sup>th</sup>.*